

NCCC Web Site Message Board Forum Tip

How to Use the Message Board as an e-Mail List Group

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Because the new NCCC Forum software, which hosts our Message Board, has so many capabilities beyond basic bulletin board software, an occasional tip may help users take advantage of extra features. Here is a tip on how to receive message board posts as e-mail messages.

If you use e-mail more often than you look at the Message Board, and would like all Message Board posts to come to your e-mail Inbox, this is what you need to do:

1. Register yourself as a Message Board member so that you can login.
2. Login into the Message Board. If you select “Forever” to the left of the “Login” button, you will never have to do this again.
3. On the Message Board page click the Notify button. You will then be notified of all subsequent posts via your regular email--content is Profile-dependent (see next step).



4. Ensure your Profile settings are configured to get the most out of the Notifications. To get to your Profile:
 - a. Click “Profile” button (see picture below)
 - b. Click “Modify Profile / Notification and Email”, then check boxes 1,2,3 and select “notify me of: Replies and moderation”. If you select the 4th box, the body of the post is also included in the e-mail. Choose what you like. (see second picture below)



After following the above steps you will receive an e-mail when anyone posts a message to the Message Board. The e-mail will contain a link to the actual post. If you click on the link it will take you directly to the Message Board post where you may read the post and/or post a reply. If you checked the last box as specified in step 3b above, you will receive the entire post in the e-mail. In this case if you wish to reply you must still click on the link supplied in the e-mail to enter the Message Board and reply from there. If you send a reply to the e-mail it will go “nowhere”.

If everyone in the club were a member (currently ~20% are) with Notification for the Message Board turned on, then the Message Board would also serve as a subscribed mail list group. This could be useful for last-minute information related to rainouts, clothing orders, ride opportunities, etc.